

127 W Chisholm Street
Alpena, MI 49707
Phone: 989/356-6678



Email: office@thunderbayarts.org
www.thunderbayarts.org

APPLICATION FOR THUNDER BAY ARTS GALLERY VENDORS

Thank you for your interest in exhibiting your art at the Thunder Bay Arts Gallery. The Jurying Committee will review samples of your artwork in the form of photos or electronic files. Please return your completed application, along with images of your work, to the TBA Application Coordinator, 127 W Chisholm Street, Alpena, Michigan 49707. If you have questions, please contact Paula Christensen, Application Coordinator, at 989/657-9134 or via email at pearlgann@charter.net.

The TBA Gallery is a cooperative gallery. The work load is shared by vendors working in the Gallery when it is open and serving on a committee and attending vendor meetings. You must be a resident of Northeast Michigan to be a vendor of the Gallery.

Name: _____

Address: _____

City: _____, Michigan Zip Code: _____

Phone: _____ Email: _____

Preferred Contact Method: _____

Mediums (no more than 2): _____

Artist Signature: _____

Date Received: _____

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BASIC EXPECTATIONS OF THUNDER BAY ARTS GALLERY VENDORS

Artwork in the Gallery is a mix of fine arts and fine crafts including: painting, collage, woodwork, ceramics, jewelry, photography, basket weaving, sculpture, furniture and fiber arts; but in no way limited to these mediums.

Applicants must submit samples of their work via photos or electronic files, along with their completed application form. Actual work may also be required.

Vendors must sign a 12-month contract from July 1 through June 30. Rent is \$45 per month or \$540 per year for the contract period and may be paid monthly (by the first of each month) or annually.

A one-time fee of \$25 is payable to Thunder Bay Arts Gallery for technology to process credit cards. There is also a 2.75% fee deducted from the sales amount for each credit card transaction.

Vendors work to staff the Gallery approximately two days per month (as determined by the number of vendors and number of days the Gallery is open). Vendors must also work on a committee or serve a function of Gallery operations. Jobs may rotate with each contract period. Light housekeeping duties will also be performed on each work day.

Vendors are expected to attend participating vendor meetings.

Vendors are expected to change a minimum of 2/3 of their artwork when the Gallery is rehung (every six months) and maintain an inventory on the SpotOn System.

Vendors are expected to have business cards available in the Gallery for the public.